Volume 3, Issue 5

August 8, 2007

Health News Update

A Newsletter for Job Corps Health and Wellness Managers



Back to Basics: Essentials of Job Corps Health and **Wellness Charting**

By Shannon Bentley, RN and Diane Geeting, RN

Resource Alert!

Information Notice 07-02: Staying Safe in Lightning: http://jchealth.jobcorps.gov /documents/information-notices/

CDC Publishes ACIP's Influenza Vaccination Recommendations for

http://jchealth.jobcorps.gov/ health-topics/flu/flu-itn/

PRH Change Notice: 07-02, Section 6.10: Health and Wellness Program: http://jchealth.jobcorps.gov/ documents/prh-change-notices/

Program Instruction 07-01: Significant Incident Reporting System Incident Codes Update:

http://jchealth.jobcorps.gov/ documents/program-instructions/ One of the primary responsibilities of a HWM is to ensure that student records reflect all the health services provided to the Job Corps student. This includes not only the examinations, findings, immunizations, laboratory studies and results, but also the health teaching provided to the student by HWC staff. Since this becomes part of a student's permanent Job Corps record, the HWM should ensure that it is complete and audited regularly. This is a quality assurance tool to identify opportunities for improvement and reflects the integrity of the wellness program on your center. Job Corps charting guidelines are available at http://jchealth.jobcorps.gov/ documents/health-record/

Every once in a while we need to review our foundations. You will probably read this article and think 'I already knew that'. After you have that thought, take a step back

to figure out if you are doing all of

essentials-of-jc-hw-charting.

these items consistently. This may be a good time to audit your folders.

- Consistency is the key. Each folder should be in the same
- Limit items on the cover of the folder. It is fine to have the student's name, and possibly. the student ID number and allergy information.
- All students with chronic health problems should have a chronic care plan or treatment plan with clearly documented follow-up to ensure continuity of care. Any education provided should be documented.
- Be sure to include a synopsis regarding the student's health on entry and any complaints and referrals done at that time.

- The folder should include copies of all off-center treatment or referrals, all lab tests and follow-up lab tests, and all required cursory vital signs.

Continue reading online:

http://jchealth.jobcorps .gov/health-topics/gh/ gh-na/btb-charting





Have something to say?

Send a submission for the newsletter to julie.luht@humanitas.com

Promising Practices in HIV Education

Results from the recent HIV/STD education survey.

Several promising practices came out of the recent HIV and STDeducation survey. Most centers provide STD education during the required times. Many centers partner with outside organizations, such as Planned Parenthood and local health departments. Residential advisors and counselors are often used in dormitories to provide HIV or STD education.

A few different and innovative ideas also came out of this survey. While not every suggestion would work on every center, these ideas may spur some creativity at your center.

Peer educators get real.

Cassadaga JCC uses HIV-peer educators to teach new students about HIV and AIDS. To become a peer educator, students volunteer to participate in a day-long training presented by AIDS Community Services. The peer educators then present in pairs to new students. The HWM says that the students take this responsibility very seriously.

Too embarrassed to ask? At Delaware Valley JCC, a confidential "Ask the Nurse" box sits in the waiting room. Students can drop questions into the box anonymously.

Answers are provided in the monthly newsletter

Continue reading online: http://jchealth.jobcorps .gov/health-topics/ hiv-aids/hiv-na/pp-hived

